



**Port of Seattle Commission  
AUDIT COMMITTEE**

**March 19, 2018 – 1:00 p.m.**

**Commission Chambers, Pier 69, 2711 Alaskan Way, Seattle, Washington**

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**Committee members:**

Commissioner Fred Felleman, Chair  
Commissioner Peter Steinbrueck  
Committee Public Member Christina Gehrke

**Also attending:**

Glenn Fernandes, Internal Audit Director  
Aaron Pritchard, Commission Issues and Policy Manager  
Amy Dressler, Assistant Commission Clerk

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**ORDER OF BUSINESS**

1. Call to Order ([presentation slides](#) are available for many of the items below)
2. Approval of Minutes – December 19, 2017

**Updates and Approvals**

3. Approval of 2018 Internal Audit Work Plan  
*Glenn Fernandes, Internal Audit Director*
4. IIA & GAO Standards Disclosures/Requirements  
*Glenn Fernandes*

**Operational Audits**

5. [Delta Lounge – Tenant Reimbursement Agreement](#)  
*Glenn Fernandes*  
*Ralph Graves, Senior Director, Capital Development*
6. [Pier 66 – Norwegian Tenant Improvement Partnership](#)  
*Glenn Fernandes*
7. [Fishing and Commercial Operations - Maritime](#)  
*Glenn Fernandes*  
*Stephanie Jones Stebbins, Managing Director, Maritime*
8. [Employee Parking – Airport Garage](#)  
*Dan Chase – Internal Audit Manager*  
*Michael Ehl, Director, Airport Operations*
9. [Transportation Network Companies](#)  
*Glenn Fernandes*

**Limited Contract Compliance Audits<sup>1</sup>**

10. [Host International, Inc.](#)  
*Dan Chase*

**Concluding Business**

11. Committee Comments
12. Adjournment

<sup>1</sup> Lease and Concession items are reviewed when there are findings, or by Committee request.